



**NQUTHU MUNICIPALITY**



**GEMEENTE BORNEM**

**PROGRAM FOR THE RECIPROCAL VISIT BY NQUTHU LOCAL MUNICIPALITY AND UMZINYATHI DISTRICT MUNICIPALITY (16<sup>th</sup>-27<sup>th</sup> of June 2009)**

<b>DAY ONE: TUESDAY 16/06/09: ARRIVAL DAY</b>		
<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>13h00-14h00</b>	contact person Bornem, delegation of Nquthu and uMzinyathi	Arrival in Brussels Airport and pick up at the airport of the delegation
<b>14h00-15h30</b>	contact person Bornem, delegation of Nquthu and uMzinyathi	Transport by private bus to Bornem and settling in guesthouse 'Eb en Vloed' ( <a href="http://www.ebenvloed.be">www.ebenvloed.be</a> ) in Weert (ward of Bornem)
<b>15h30-18h00</b>	contact person Bornem and delegation of Nquthu and uMzinyathi	Rest-break
<b>18h15-19h15</b>	Entire exco and council of Bornem municipality, contact person Bornem, head of communication service, municipal manager and delegation of Nquthu and uMzinyathi	Welcoming gathering at the city hall with speeches from both partners
<b>19h30-21h00</b>	contact person Bornem, head of communication service, spatial planning service, and delegation of Nquthu and uMzinyathi	Dinner and general informative meeting, based on the spatial plan of Bornem  Location: culture centre

**DAY TWO :WEDNESDAY 17/06/09: ENVIRONMENT**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>09h00-11h50</b>	contact person Bornem, Exco-member responsible for environment, environmental service, Ivarem/Igemo and delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>○ Presentation on environment policy in Bornem by head of environmental service</li> <li>○ Presentation on waste management policy by Ivarem/Igemo</li> <li>○ Presentation on environmental management issues in Nquthu and uMzinyathi</li> <li>○ Field visit containerpark (recycling and selection waste area)</li> </ul> <p>Location: city hall and containerpark</p>
<b>12h00– 14h30</b>	contact person Bornem, environmental service, Ivarem/Igemo, presidency of secondary schools in Bornem and delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>○ Welcome and lunch at a secondary school OLVP Bovenbouw</li> <li>○ Presentation on educational secondary school system in Bornem and in Nquthu</li> <li>○ Short guided tour by presidency and teachers in OLVP Bovenbouw secondary school (one of the two secondary schools in Bornem) with focus on environmental and global education in secondary schools in Bornem with possibilities and links with the environmental education project in Nquthu</li> <li>○ Presentation on schooltwinning by VVOB</li> </ul> <p>Location: secondary school OLVP</p>
<b>15h00-15h45</b>	contact person Bornem, coordinator Kringloop Winkel and delegation of Nquthu and uMzinyathi	Field visit of Kringloopwinkel Wrak: shopping chain of recycled or second hand products, linked to social employment Location: Breendonk
<b>16h00-16h45</b>	Contact person Bornem and delegation of Nquthu and uMzinyathi	Optional visit Breendonk memorial (probably not attainable by time pressure)

<b>17h00-18h45</b>	contact person Bornem, coordinator composting project Jean Pain and delegation of Nquthu and uMzinyathi	Field visit of the community based organization Jean Pain concerning composting in neighbouring municipality Londerzeel
<b>18h45-19h15</b>	contact person Bornem and delegation of Nquthu and uMzinyathi	Field visit (short stop) passing the water purification installation of Bornem (with reservation)
<b>19h15-</b>	delegation of Nquthu and uMzinyathi	dinner in nearby restaurant 'Den Heerd' and return to guesthouse 'Eb en Vloed'

**DAY THREE: THURSDAY 18/06/09: ENVIRONMENT, TOURISM AND VISIT TO HIGHER GOVERNMENT**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>07h30-09h30</b>	contact person Bornem, director tourism Bornem and delegation of Nquthu and uMzinyathi	Private transport Bornem-Waterloo
<b>09h30-12h00</b>	contact person Bornem, exco-member, director tourism Bornem, accredited tour guide and delegation of Nquthu and uMzinyathi	Field visit to the battlefield of Waterloo with: <ul style="list-style-type: none"> <li>○ Guided tour in the Wellington museum (09h30-10h30)</li> <li>○ Non guided visit of the battlefield, the visitors centre and the panorama museum (10h30-12h00)</li> </ul>
<b>12h00-12h45</b>	contact person Bornem, tourism director Bornem, tourism director Waterloo and delegation of Nquthu and uMzinyathi	Lunch in restaurant nearby the battlefield and short meeting with the manager of the Waterloo battlefield (with reservation)
<b>12h45-13h30</b>	contact person Bornem, exco-member and delegation of Nquthu and uMzinyathi	Transport to the centre of Brussels
<b>13h30-16h30 GROUP 1</b>	contact person Bornem, exco-member responsible for environment, head of environmental service, VVSG, other Flemish municipalities working concerning environment in city to city cooperations and part (min. 3 persons) of the delegation of Nquthu and uMzinyathi (persons responsible for and interested in environmental issues)	<ul style="list-style-type: none"> <li>○ Presentations and examples of environmental issues in other city to city cooperations of Flemish municipalities</li> <li>○ Discussion</li> <li>○ Conclusions</li> </ul> <p>Location: Café de Fiennes Brussels, <a href="http://www.cafedefiennes.be">http://www.cafedefiennes.be</a> , Rue du Fiennestraat 77, 1070 Brussels</p>
<b>16h30-18h00 GROUP 1</b>	contact person Bornem, exco-member responsible for environment, head of environmental service, VVSG and part (min. 3 persons) of the delegation of Nquthu and uMzinyathi (persons responsible for and interested in environmental issues)	<p>Environment: brainstorming and final planning meeting concerning actions and way forward on environmental process and projects within the partnership Nquthu – Bornem</p> <p>Guided by VVSG</p> <p>Location: Café de Fiennes Brussels, <a href="http://www.cafedefiennes.be">http://www.cafedefiennes.be</a> , Rue du Fiennestraat 77, 1070 Brussels</p>

<b>13h30-17h30 GROUP 2</b>	head of communication service Bornem, exco member responsible for development cooperation, part of the delegation of Nquthu and uMzinyathi	Field visit to youth and skills development and 'social economy' non-profit organisations in Brussels for socially vulnerable groups <ul style="list-style-type: none"> <li>o Groep Intro (<a href="http://www.groepintro.be">www.groepintro.be</a>) (13u45-14u45): active searching for a job, professional training in construction and care sector.</li> </ul> Location: Kommenstraat 36, 1070 Brussel  Meeting with representative of Flanders concerning development cooperation policy of Flanders in South Africa (15h15-16h30) Location: Martelaarsplein 19, 1000 Brussel; for parking spot: Coolstraat 36, 1000 Brussel
<b>18h30-20h30</b>	contact person Bornem, 2 exco members, municipal manager of Bornem, head of communication service, mayor, delegation South African Embassy and delegation of Nquthu and uMzinyathi	Dinner with a delegation of the South African Embassy in Brussels  Location: Montoyerstraat 17-19, 1000 Brussel
<b>20h30-</b>	contact person Bornem and delegation of Nquthu and uMzinyathi	Transport Brussels to guesthouse 'Eb en Vloed' in Weert

**DAY FOUR : FRIDAY 19/06/09: CULTURE AND YOUTH**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>08h30-09h30</b>	contact person Bornem, delegation of Nquthu and uMzinyathi	Luggage packing and move to hotel 'tland van Bornem' in Bornem centre ( <a href="http://www.tlandvanbornem.be">www.tlandvanbornem.be</a> )
<b>09h30-12h15</b>	contact person Bornem, cultural services (music, arts, cultural centre, library), exco member responsible for culture and for north-south relations and delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>o Welcome and presentation of the structure of the cultural services by general director cultural services (9h30-10h00)</li> <li>o Tour of the cultural services and running exposition academy of arts (10h00-10h30)</li> <li>o Presentation on culture policy/issues/activities in Nquthu (10h30-11h00)</li> <li>o Presentations of the different cultural services (11h00-12h15)</li> </ul> Location: culture centre

<b>12h15-13h15</b>	contact person Bornem, cultural services (music, arts, cultural centre, library), exco member responsible for culture and delegation of Nquthu and uMzinyathi	Lunch with one to one interviews  Location: culture centre
<b>13h30-16h00</b>	contact person Bornem, youth service, representatives youth house and movement, exco member responsible for youth and delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>○ Presentation on youth and women in Nquthu</li> <li>○ Presentations of youth policy in Bornem</li> <li>○ Presentation of Formaat (umbrella organization of youth centres in Flanders) concerning youth centre model)</li> <li>○ Brainstorming meeting and planning meeting concerning actions and way forward on youth within the partnership Nquthu – Bornem</li> </ul> Location: culture centre
<b>16h00-17h00</b>	contact person Bornem, youth service, representatives youth house and movement, exco member responsible for youth and delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>○ Field visit youth movement area 'Kloosterheide' and library</li> </ul>
<b>17h00-19h00</b>	delegation of Nquthu and uMzinyathi	Rest-break/leisure time in hotel 'tland van Bornem'
<b>19h00-21h00</b>	contact person, Exco, Manco and invited guests of Bornem, head of communication service and delegation of Nquthu and uMzinyathi	Formal dinner  Location: 'tland van Bornem'

**DAY FIVE: SATURDAY 20/06/09: TOURIST VISIT TO HISTORICAL AND MEDIEVAL TOWN BRUGGE**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>08h30-17h00</b>	contact person Bornem, personnel of Bornem municipality, accredited tour guide and delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>○ Transport to Brugge</li> <li>○ Guided tour of unknown and known places in Brugge</li> <li>○ Lunch</li> <li>○ Short boat trip along the little medieval town canals</li> <li>○ Shopping</li> </ul>
<b>17h00-18h30</b>	contact person Bornem, staff member of WES consultancy and delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>○ Short presentation of tourist assets of Nquthu and uMzinyathi area</li> <li>○ Presentation on sustainable tourism in Belgium and in South Africa and courses for South African officials in Belgium by WES and supported by the Flemish government (<a href="http://www.wes.be">www.wes.be</a>)</li> </ul> Location: office in center Brugge
<b>19h30-</b>	contact person Bornem and delegation of Nquthu and uMzinyathi	Departure to Bornem and dinner in hotel

**DAY SIX: SUNDAY 21/06/09: TOURIST TRIP IN REGION OF BORNEM (KLEIN-BRABANT)**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>09h00-12h00</b>	delegation of Nquthu and uMzinyathi	Rest-break/leisure time or possibility of church service in Bornem centre at 11h00 in the central church (walking distance)
<b>12h00-13h00</b>	delegation of Nquthu and uMzinyathi	Lunch in hotel
<b>13h00-16h30</b>	exco-member responsible for tourism/development cooperation, accredited tour guide and delegation of Nquthu and uMzinyathi	Tourist trip through Klein-Brabant with several stops
<b>16h30-18h30</b>	contact person Bornem, responsible person child farm, and delegation of Nquthu and uMzinyathi	Field visit to the educational farm for children, composting at home project, biological small scale waterpurification installation and cattle farm with short presentations
<b>18h30-</b>	delegation of Nquthu and uMzinyathi	Luggage packing for move on Monday to 'Eb en Vloed' and dinner in hotel

**DAY SEVEN: MONDAY 22/06/09: TOURISM AND LED**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>09h00-11h30</b>	contact person Bornem, exco-member Bornem responsible for tourism, head of the tourism platform service regio Klein-Brabant, head of archives service and responsible for cultural heritage and delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>○ Presentation on LED and more specific tourism and communications in Nquthu and uMzinyathi</li> <li>○ Presentations of the stakeholders on tourism and cultural heritage and employment service in Bornem</li> </ul> <p>Location: tourist office Bornem</p>
<b>11h30-12h30</b>	contact person Bornem and delegation of Nquthu and uMzinyathi	Field visit of the weekly open market on the main square and shopping street of Bornem centre
<b>12h30-13h30</b>	contact person Bornem and delegation of Nquthu and uMzinyathi	Lunch  Location: senior service center Bornem
<b>13h30-17h30</b>	contact person Bornem, exco member responsible for LED/employment and delegation of Nquthu and uMzinyathi	Field visits concerning LED in same sectors as present economic stakeholders in Nquthu: <ul style="list-style-type: none"> <li>○ 13h30-14h15: visit small firm (trade and services): siesta</li> <li>○ 14h15-15h15: medium sized firm: woodworking firm Rottiers</li> <li>○ 15h45-17h15: farm in transition to biological farming</li> </ul> <p>Drive through the industrial area from one location to another</p>
<b>17h30-18h45</b>	delegation of Nquthu and uMzinyathi	Transport to and re-installation in guesthouse Eb en Vloed in Weert
<b>19h00-21h00</b>	Exco, head of communication service, contact person, economic stakeholders and delegation of Nquthu and uMzinyathi	Meeting with representatives Unizo Bornem/KMO Bornem and with representatives of Voka (partner of network of bigger firms in South Africa) and Unizo (partner of Seda) concerning South Africa, linked with short presentations (with reservation):  Presentation on LED of Nquthu/uMzinyathi delegation Presentation of VOKA and Unizo Walking dinner with LED stakeholder representatives in Bornem  Location: culture centre

**DAY EIGHT: TUESDAY 23/06/09: LED, SOCIAL WELFARE, OTHER MUNICIPAL SERVICES**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>09h00-10h30</b>	contact person Bornem, head of 'werkwinkel' in Bornem or governmental organization supporting the search for jobs and skills development, and delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>○ Presentation on employment policy (guidance in active searching for unemployed people, skills development,...) in Bornem</li> <li>○ Presentation on LED and more specific employmentpolicy in Nquthu/uMzinyathi</li> <li>○ Field visit in werkwinkel</li> </ul> <p>Location: 'werkwinkel'</p>
<b>10h30-12h30</b>	contact person Bornem, heads of several municipal services and delegation of Nquthu and uMzinyathi	<p>Presentations and visit of human resources, public works, communication and tour of the other services at the city hall:</p> <ul style="list-style-type: none"> <li>○ 10h30-11h15: public works, procurements by head of works service</li> <li>○ 11h15-11h45: tour city hall and other municipal services</li> <li>○ 11h45-12h30: human resources by staff member human resources service</li> </ul> <p>Location: city hall</p>
<b>12h30-13h30</b>	contact person Bornem, staff located in the city hall and delegation of Nquthu and uMzinyathi	Lunch
<b>13h30-17h00</b>	contact person Bornem, manager and 1 person form staff of municipal institution of social welfare and delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>○ Presentation of social welfare policy in Nquthu</li> <li>○ Presentation of municipal institution of social welfare</li> <li>○ Field visit of flat iron working place, second hand textile shop, crèche, services for seniors and other social services</li> </ul> <p>Location: social welfare centre and different decentralized hubs</p>
<b>17h00-</b>	delegation of Nquthu and uMzinyathi	Rest-break in guesthouse Eb en Vloed and dinner in 't Sas' in Weert with guests (19h00)

**DAY NINE: WEDNESDAY 24/06/09: LED, SPORTS AND YOUTH**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>09h00-11h15</b>	Contact person Bornem, exco-member LED and delegation of Nquthu and uMzinyathi	Field visit at farmaceutical company Qualiphar  Location: Qualiphar
<b>11h30-13h45</b>	contact person Bornem, presidency primary school in Bornem, delegation of Nquthu and uMzinyathi	<ul style="list-style-type: none"> <li>o Short guided tour by a teacher in Sint-Bernardusschool in Bornem (one of the primary schools)</li> <li>o Lunch in Sint-Bernardusschool with info corner and informal explanation of the primary school system in Bornem and Nquthu</li> <li>o Presentation on environmental and global education in primary schools in Bornem with possibilities and links with the environmental education project in Nquthu</li> </ul> Location: primary school Sint-Bernardus
<b>14h00-15h30</b>	contact person Bornem, head of the sport service and delegation of Nquthu and uMzinyathi	Presentation and field visits on sport policy and sport infrastructure in Bornem municipality Finishing with joining the youth event Final Local (event announcing the end of the exam period).  Location: recreational area Breeven in Bornem
<b>15h30-17h00</b>	Contact person, municipal manager, head of technical service and delegation of Nquthu and uMzinyathi	Presentation on environmental spatial development in recreational area Breeven and field visit at the technical services of Bornem
<b>17h15-17h45</b>	Contact person, director De Steiger and delegation of Nquthu and uMzinyathi	Field visit to institution for people with mentally light handicap 'De Steiger'
<b>18h00-21h00</b>	delegation of Nquthu and uMzinyathi	Rest-break in guesthouse Eb en Vloed in Weert, dinner in 'Kaai24' and internal evaluation moment

**DAY TEN: THURSDAY 25/06/09**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>08h30-10h00</b>	delegation of Nquthu and uMzinyathi	Further internal evaluation moment
<b>10h00-11h00</b>	Contact person Bornem,	Presentation of financial service in Bornem  Location: city hall
<b>11h00-12h30</b>	contact person Bornem, exco-member Bornem responsible for development cooperation, head of communication service, representative VVSG and delegation of Nquthu and uMzinyathi	Meeting and joint evaluation  Guided by VVSG  Location: city hall
<b>12h30-13h30</b>	contact person Bornem, exco member, responsible for development cooperation, head of communication service, representative VVSG and delegation of Nquthu and uMzinyathi	Lunch
<b>13h30-16h00</b>	contact person Bornem, mayor, exco-member responsible for development cooperation, representative VVSG, municipal manager Bornem and delegation of Nquthu and uMzinyathi	Final meeting: attainability and priorities of different collected action points and way forward, related to a timeframework and the memorandum Guided by VVSG  Location: city hall
<b>16h00-18h00</b>	Contact person and high officials of Nquthu/uMzinyathi and Bornem, representative VVSG	Possible draft of an addendum
<b>16h00-19h00</b>	Rest of delegation of Nquthu and uMzinyathi	Rest-break/leisure time in guesthouse Eben Vloed in Weert
<b>19h30-</b>	delegation of Nquthu and uMzinyathi	Dinner in nearby restaurant 'Groenendijk' in Weert

**DAY ELEVEN: FRIDAY 26/06/09: OFFICIAL CLOSING DAY**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>09h00-10h30</b>	Delegation of Nquthu and uMzinyathi	Luggage packing
<b>11h00-12h30</b>	contact person Bornem, priest of Bornem, pupil secondary school Bornem and delegation of Nquthu and uMzinyathi	Filming moment of the delegation by pupil of secondary school in Bornem  Location: church Bornem
<b>12h30-13h30</b>	contact person Bornem, mayor, exco member responsible for development cooperation and delegation of Nquthu and uMzinyathi	Lunch  Location: De Notelaer
<b>13h30-14h30</b>	contact person Bornem, head of communication service, mayor, exco-member responsible for development cooperation, mayor and delegation of Nquthu and uMzinyathi	Joint meeting concerning draft of addendum  Location: city hall
<b>15h00-16h00</b>	contact person Bornem, entire exco, and delegation of Nquthu and uMzinyathi	Closing ceremony with possible autographing of a memorandum of understanding representatives of Nquthu municipality and Bornem municipality, formal closing reception with short speeches, exchange of relation gifts and press moment.
<b>16h00-18h00</b>	delegation of Nquthu and uMzinyathi	Rest-break/free time in guesthouse 'Eb en Vloed' in Weert
<b>18h30-21h00</b>	delegation of Nquthu and uMzinyathi	Closing evening with church team, members of the advisory council on development cooperation in Bornem and other people of civil society  Afterwards possibility of short informal drink in a typical Bornem pub (optional as departure is planned early in the morning)

**DAY TWELVE: SATURDAY 27/06/09: DEPARTURE DAY**

<b>TIME</b>	<b>participating persons</b>	<b>INPUT</b>
<b>03h00-04h00</b>	Contact person and delegation of Nquthu and uMzinyathi	Transport to Brussels Airport
<b>06h15-</b>	contact person Bornem and delegation of Nquthu and uMzinyathi	Departure flight Brussels-Amsterdam-Jo'burg